**\**As per mandate of NEP 2020 entry age for Class I has been revised to 6+ years with effect from Academic Session 2022-23***

**6. RESERVATIONS IN ADMISSION**

**A. SCHEDULED CASTE, SCHEDULED TRIBE AND OTHER BACKWARD CLASSES CATEGORY**

15% seats for Scheduled Caste, 7.5% seats for Scheduled Tribes and 27% seats for Other Backward Classes (OBC-NCL) shall be reserved in all fresh admissions in all Kendriya Vidyalayas.

**B. DIFFERENTLY ABLED CATEGORY**

3% seats of total available seats for fresh admission will be horizontally

reserved for Differently Abled-children as per the provisions of RTE Act, 2009. Read in conjunction with Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.

Children orphaned due to Covid-19 will be considered for admission over and above the class strength under PM CARES for Children Scheme. The admission will be done on the basis of list given by District Magistrate of the concerned District subject to 10 children per KV and maximum 02 children per class. These children will be exempted from payment of fees (Tuition fee, Computer fund, and VVN) from Classes I to XII.

**3. DOCUMENTS**

• For Class I, certificate of proof of age in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village Panchayat, Military Hospital and service records of Defence personnel. For other classes, the date of birth recorded in the transfer certificate issued by a school recognized by the State Education Department would be accepted. The original certificate of date of birth should be returned to the parent after verification. Admissions up to class-VIII may be granted without any school transfer certificate provided the child is otherwise eligible and his birth certificate has been issued by a Govt. body.

• For grandchildren of Hon‟ble Member of Parliament and PSU employees a proof of relationship of either of the child‟s parents with the Hon‟ble Member of Parliament or PSU employees would be needed.

• For grandchildren of KVS employee a proof of relationship of either of the child‟s parent with the KVS employee (serving or retired) would be required.

• A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government/Union Government. The certificate in respect of either of the parents may be accepted initially, for the purpose of admission, if this certificate is not available for the child. However, the certificate in respect of the child has to be submitted within a period of 03 months from the date of admission.

• A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India certifying the child is handicapped, wherever applicable. In case, where the handicap of the child can be visually seen by the Principal, the child may be accepted as handicapped even without a certificate. However, the parent may be advised to obtain the relevant certificate from the Competent Authority and submit the same to the school.

• A service certificate showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters.

• A certificate of retirement for uniformed Defence employees.

• Proof of Residence.

**Note:**

(i) Mere registration will not confer a right to admission.

(ii) Incomplete application forms shall normally be rejected. In case vacancies remain, Principal may allow completion of the form later at his/her discretion.

(iii) Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.

(iv) For admission to class I, the registrations will be done through online mode. In a double shift Kendriya Vidyalaya, each shift will be treated as separate Vidyalaya for admission purpose. No change of shift will be permitted. If multiple registration forms are submitted for the same child in the same Kendriya Vidyalaya, only the last application will be considered.

(v) In respect of Category I, II, III and IV admissions the veracity of the Certificates submitted by the parents in proof of their service must be invariably verified by the Principal.

**4. METHOD OF ADMISSION IN CLASS- I**

Out of the available seats of fresh admission 25% shall be reserved for **Right To Education (Hereafter referred to as „RTE‟)**, 15% shall be reserved for SC, 7.5% shall be reserved for ST and 27% seats shall be reserved for “**OBC- Non Creamy Layer**”. **(Hereafter referred to as “OBC-NCL”)**

After admission of students under RTE Act followed by **Differently Abled (Hereafter referred to as „DA‟)**, the children belonging to Cat-1 will be taken up. The students admitted under Cat-1 will also include SC/ST/OBC-NCL. Similarly, after admission of Cat-1, admission of Cat-2 will be taken up which will include SC/ST/OBC-NCL (up to Cat-3 in case of Project/IHL School)

The shortfall in the number of candidates on seats reserved for SC, ST and OBC- NCL will be worked out after considering the number of SC/ST/OBC-NCL children admitted under RTE quota and Priority Cat-1 and Cat-2.

The reservation norms shall be applicable within approved class strength 40 students per section

RTE 25% : 10 seats

SC 15% : 06 seats

ST 7.5% : 03 seats

OBC 27% : 11 seats

(3% seats for the differently-abled applicant would be reserved horizontally)

After closing of process of registration, the sequence of conduct of lottery by each Kendriya Vidyalaya will be as under:

(a) RTE Lottery

(b) All DA Lotteries

(c) CAT I

(d) CAT II

(e) SC

(f) ST

(g) OBC

(h) CAT III

(i) CAT IV

(j) CAT V

(k) SINGLE GIRL CHILD (HEREAFTER REFERRED TO AS „SGC‟)